**Inclusiveness Target Countries (ITC) Conference Grants**

**COST Action CA15119 (NANOUPTAKE)**

**Application Form for the 2nd call in the 3rd Grant Period (May 2018 – April 2019)**

Approved by MC by E-VOTE 10/18 on 30/07/2018

We are able to finance a few more Conference Grants (up to 2500 Euro)! If you were late to the previous calls here is another opportunity! As previously, we aim at supporting PhD students and ECI researchers (Early Career Investigators) from Participating Inclusiveness Target Countries to attend international science and technology related conferences not specifically organized by the COST Action NANOUPTAKE.

**Eligibility criteria:**

1. Conference Grants are exclusively reserved for PhD students and ECI’s with a primary affiliation in an institution located in an ITC (Inclusiveness Target Country). **The ITCs are as follows:** Albania, Bosnia-Herzegovina, Bulgaria, Cyprus, Czech Republic, Estonia, Croatia, Hungary, Lithuania, Latvia, Luxembourg, Malta, Montenegro, Poland, Portugal, Romania, Slovenia, Slovakia, the former Yugoslav Republic of Macedonia, Republic of Serbia and Turkey.
2. The applicant must make an oral/poster presentation at the conference in question and must be listed in the official event/conference programme. The main subject of the oral presentation / poster presentation / speech at the approved conference **must be on the topic of the Action** **NANOUPTAKE** and must acknowledge COST (see [COST Vademecum](http://www.cost.eu/download/COSTVademecum) Section 9).
3. The conference, the submission of the expenses, and the reporting must take place before **February 15th, 2019**.

The participation of each applicant will be pre-approved by the MC of the COST Action NANOUPTAKE. Attendance at European conferences is preferred. However, conferences held elsewhere can also be considered.

For further information, please see the included ITC Conference Grants Participation Rules of NANOUPTAKE for the 3rd Grant Period.

**How to apply?**

To apply for a Conference Grant within the NANOUPTAKE Cost Action (CA15119), please send the following documents (in a single pdf file) to bartosz.zajaczkowski@pwr.edu.pl.

1. filled ITC application form (max. 1 page – see the form on the next page of this document);
2. the Applicant’s CV, including recent publications (max. 1 page);
3. the conference paper (if possible, preferred) or the abstract;
4. the acceptance letter of the conference paper (if possible, preferred) or the abstract

Additionally (if relevant):

1. the most recent conference booklet or leaflet / conference program (especially if the Applicant is listed);
2. the invitation from the Organizers (for a keynote presentation, etc.).

Your application will be first evaluated by the Action Chair or Vice-Chair, Working Group leaders and vice-leaders, and by the ITC Conference Grants Coordinator. Then, if the remaining budget allows to provide funding (verified by the Grant Holder) it will be submitted for approval by the Action Chair. Priority will be given to applications that support the objectives of the Action. Please see [the NANOUPTAKE website](http://nanouptake.uji.es/) and [the NANOUPTAKE Memorandum of Understanding](https://e-services.cost.eu/files/domain_files/CA/Action_CA15119/mou/CA15119-e.pdf) for details. The results from the assessment panel will rank the proposals, and if lower budget than required is available, only the first proposals will be granted.

It is expected that each ITC grantee will **send a copy of their presentation/poster/paper** to the ITC Conference Grants Coordinator of the Action. It will be then disseminated using the official NANOUPTAKE website, social media, etc. The material must be submitted to the ITC Conference Grants Coordinator by email shortly after the conference. Photographic material from the conference (e.g. the Applicant with the NANOUPTAKE logo in background) will be greatly appreciated.

Before filling the application, please consult **the ITC Conference Grant rules in the** [**COST Vademecum**](http://www.cost.eu/download/COSTVademecum)**, Section 9)**. With any further questions please contact the ITC Conference Grants Coordinator bartosz.zajaczkowski@pwr.edu.pl.

**ITC Conference Grant Application Form**

|  |  |
| --- | --- |
| **Applicant:** | * Name: ……….
* Affiliation: ……….
* Email: ……….
* Phone : ……….
* Country: ……….
* NANOUPTAKE MC Member yes / no
* ECI: yes / no

**Note:** (ECI = Early Career Investigator, a researcher within a time span of up to 8 years from the date they obtained their PhD/doctorate (full-time equivalent), see [COST Vademecum](http://www.cost.eu/Vademecum)) |
| **Conference:** | * Name: ……….
* Website: ……….
* Topic: ………. (provide the most relevant topic keywords)
* Country: ……….
 |
| **Dates:** | From: yyyy-mm-ddTo: yyyy-mm-dd |
| **Requested budget:** | **Note:** Please be reasonable in your estimations. Please consult the budget rules in the [COST Vademecum](http://www.cost.eu/Vademecum) at Section 8.  |
| Conference fee (max. 500 Euro): | \_\_\_\_\_\_ Euro |
| Estimated travel costs: | \_\_\_\_\_\_ Euro |
| Stay and meals (max. 160 Euro/day) | \_\_\_\_\_\_ Euro | \_\_\_\_\_\_ Euro/day |
| **Total amount (max. 2500 Euro):** | \_\_\_\_\_\_ Euro |
| **The title of the presentation/paper:** |
| **List of authors (with affiliations):** |
| **Abstract:**  |
| **Describe the importance of the conference, and how the contents of your presentation/paper relate to the COST Action NANOUPTAKE, and explain why it is important to your research:**  |

**NOTE:** This form should not exceed one page. Use reduced font size in the abstract and description section if necessary.